

Office of the
Legislative Fiscal Analyst

FY 2005 Budget Recommendations

Joint Appropriations Subcommittee for
Economic Development and Human Resources

Division of Community Development

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1.0 Division of Community Development

Summary

The Division provides technical assistance, grants and loans to help local governments, agencies and citizens develop public infrastructure and provide services to improve the quality of life in Utah.

The Division manages a capital budget and provides administrative support and programmatic oversight to the various boards and committees.

	Analyst FY 2005 Base	Analyst FY 2005 Changes	Analyst FY 2005 Total
Financing			
General Fund	4,052,100		4,052,100
Federal Funds	34,813,400	10,000,000	44,813,400
Dedicated Credits Revenue	784,000		784,000
GFR - Homeless Trust	350,000	100,000	450,000
Permanent Community Impact	789,500		789,500
Total	\$40,789,000	\$10,100,000	\$50,889,000
Programs			
Weatherization Assistance	6,077,300		6,077,300
Community Development Administra	460,000		460,000
Museum Services	291,500		291,500
Community Assistance	8,644,200		8,644,200
Pioneer Communities	213,400		213,400
Housing Development	1,635,700	10,000,000	11,635,700
Community Services	3,764,300		3,764,300
Homeless Committee	2,549,900	100,000	2,649,900
Commission on Volunteers	1,970,100		1,970,100
Martin Luther King Commission	69,600		69,600
HEAT	13,962,000		13,962,000
Asian Affairs	128,500		128,500
Black Affairs	128,600		128,600
Hispanic Affairs	206,900		206,900
Pacific Islander Affairs	131,600		131,600
Emergency Food	170,400		170,400
Special Housing	385,000		385,000
Total	\$40,789,000	\$10,100,000	\$50,889,000
FTE/Other			
Total FTE	54	3	57

2.0 Issues: Division of Community Development

2.1 Homeless Trust Fund Spending Authority

The Homeless Committee has requested authorization to spend Homeless Trust Fund balances which have accrued over several years. The Analyst is recommending an appropriation of \$100,000 in FY 2005 from the Homeless Trust Fund. The Analyst also recommends providing the authorization to spend \$100,000 appropriated in the 2004 General Session but not authorized to the program and \$200,000 from the accrued balance of the fund.

2.2 Section 8 Funding

The Division of Community Development has applied with the U.S. Department of Housing and Urban Development to administer the Section 8 Project Based Housing Assistance Program, a HUD rental subsidy program. The program currently provides safe, decent and affordable housing to low and moderate income individuals. Annual reports will be made to HUD. HUD currently runs the program however they have decided to shift administration to other entities. The program is fully federal funds. The Analyst recommends a federal fund increase of \$2,500,000 in FY 2004 and an increase of \$10,000,000 in FY 2005. This would also authorize 3 FTE's to administer the program. Administrative costs come out of the federal funding which should continue indefinitely.

2.3 Intent Language

The Analyst recommends the following intent:

It is the intent of the Legislature that funding for Community Development be non-lapsing subject to the provisions of UCA 63-38-8.1.

Funds encumbered to pay contractual obligations issued prior to May 1 shall also be considered non-lapsing.

3.0 Programs: Community Development

3.1 Administration

Recommendation Analyst's recommends a budget of \$460,000.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	504,600	106,100	106,500	400
General Fund, One-time		1,800		(1,800)
PCIF	365,900	350,200	353,500	3,300
Beginning Nonlapsing	4,500	408,200		(408,200)
Closing Nonlapsing	(408,200)			
Lapsing Balance	(32,500)			
Total	\$434,300	\$866,300	\$460,000	(\$406,300)
Expenditures				
Personal Services	506,000	482,900	532,300	49,400
In-State Travel	1,700	4,500	4,500	
Out of State Travel	6,500	19,400	13,900	(5,500)
Current Expense	(131,000)	(74,500)	(124,700)	(50,200)
DP Current Expense	32,600	34,000	34,000	
Other Charges/Pass Thru	18,500	400,000		(400,000)
Total	\$434,300	\$866,300	\$460,000	(\$406,300)
FTE/Other				
Total FTE	9	8	8	0

*Non-state funds as estimated by agency

Purpose This program provides leadership to and financial management of division programs. It also administers several pass-thru programs.

3.2 Museum Services

Recommendation

The Analyst recommends a budget of \$291,500.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	388,500	291,500	291,500	
General Fund, One-time		400		(400)
Beginning Nonlapsing	125,900	8,000		(8,000)
Closing Nonlapsing	(8,000)			
Lapsing Balance	(31,500)			
Total	\$474,900	\$299,900	\$291,500	(\$8,400)
Expenditures				
Personal Services	99,000	126,700	127,900	1,200
In-State Travel	3,200	5,100	5,100	
Out of State Travel	2,000	2,600	2,600	
Current Expense	28,200	33,500	31,900	(1,600)
DP Current Expense	3,300	4,000	4,000	
Other Charges/Pass Thru	303,400	128,000	120,000	(8,000)
Operating Transfers	35,800			
Total	\$474,900	\$299,900	\$291,500	(\$8,400)
FTE/Other				
Total FTE	2	2	2	0
*Non-state funds as estimated by agency				

Purpose

The 1993 Legislature established the Utah Office of Museum Services within the Division of Community Development. A community based advisory board was appointed by Governor Leavitt to create programs that will assist Utah museums. The mission of the Office of Museum Services is to promote Utah museums and the role they play in the state as sources of community pride, centers of public education, and institutions that encourage economic development and tourism. The Office assists Utah museums in improving their ability to:

- ▶ care for and manage collection
- ▶ develop quality educational resources
- ▶ provide access to collections for research; and
- ▶ identify and successfully compete for financial resources.

Activities

- ▶ A major responsibility of the Office of Museum Services is to help museums realize their public potential. To fulfill part of this responsibility, State Performance Goals have been established in an effort to raise the professional level of Utah's museums. A total of 34 museums are currently certified.
- ▶ A new mobile van has been purchased that will be equipped with preservation supplies and taken on-site at museums to provide intensive hands-on technical assistance.
- ▶ The Office joined with the Utah Humanities Council and other statewide agencies to help sponsor, *Key Ingredients: America by Food*, a traveling exhibition of the Smithsonian Institution's Museum on Main Street initiative.
- ▶ Twenty museums were surveyed for specific individual collection management needs.

3.3 Community Assistance

Recommendation The Analyst recommends a budget of \$8,644,200 with \$137,900 coming from the General Fund.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	166,000	139,000	137,900	(1,100)
General Fund, One-time		2,000,000		(2,000,000)
Federal Funds	6,151,600	11,467,500	8,070,300	(3,397,200)
PCIB	2,409,200	420,200	436,000	15,800
Total	\$8,726,800	\$14,026,700	\$8,644,200	(\$5,382,500)
Expenditures				
Personal Services	497,000	540,000	563,100	23,100
In-State Travel	35,400	36,000	36,000	
Out of State Travel	12,100	10,800	10,800	
Current Expense	298,200	232,500	226,600	(5,900)
DP Current Expense	4,000	4,100	4,000	(100)
Other Charges/Pass Thru	7,880,100	13,203,300	7,803,700	(5,399,600)
Total	\$8,726,800	\$14,026,700	\$8,644,200	(\$5,382,500)
FTE/Other				
Total FTE	9	8	8	(0)

*Non-state funds as estimated by agency

Purpose

The Community Assistance program administers the federal Community Development Block Grant (CDBG). It also provides staff leadership for and financial management of the Permanent Community Impact Fund, the Navajo Revitalization Fund, the Uintah Basin Revitalization Fund, the Rural Development Fund and the Rural Electronic Commerce Communications System Fund.

The **Community Development Block Grant** program provides funds in the state's non-entitlement communities for public facilities, infrastructure, housing and economic development opportunities. (Non-entitlement communities are defined as those cities or counties with populations of less than 50,000 or 200,000 people respectively. Entitlement communities get their CDBG funds directly from the U.S. Department of Housing and Urban Development.) The Community Development Block Grant Policy Committee, made up of elected officials from each of the seven Association of Government offices, provides oversight of the program.

Priority is given to activities which will carry out one of three national objectives: the provision of primary benefit to low and moderate income persons, the elimination of a slum or blighted condition in communities, or the removal of an urgent public health or welfare issue. Typical projects include the construction or repair of public facilities, property acquisition for facilities development, services to eligible groups such as abused spouses, children or the elderly, community planning, housing assistance to low income persons, and economic development/job creation. Special set-asides of funds can also be created by the Policy Commission to address problems or issues of special concern in the state, such as the elimination of lead based paint hazards, the need for training and financial assistance to first-time low-income homebuyers, or water studies, for example. The Policy Committee also has authority to use program funds for short-term financing for economic development projects.

The program is primarily a tool for community development in rural areas of the state. It also contributes to economic development by providing job creation opportunities in rural areas. Through the Revolving Loan Fund small businesses are provided funding and technical assistance in rural regions. The Interim Loan fund provides gap financing to businesses for expansion. Under the Interim Loan Fund there is a requirement to create one job for a low to moderate income individual for each \$35,000 loaned. Interest from the loans is generally put back in the community in the form of a grant.

The **Community Impact Fund** is defined in **Community Development Capital Programs**. Administrative funding and costs for staff support and board expenses as well as staff time spent on Federal Mineral Lease and Exchanged Land Mineral Lease --analysis for the state are included in the Community Assistance Program.

The **Navajo Revitalization Fund Board** and the **Uintah Basin Revitalization Fund Board** are authorized in statute to maximize the long-term benefit of state severance taxes paid on oil and natural gas production. Revenue from these taxes fund grants and loans to agencies of state, county or tribal government in San Juan County for the benefit of Navajo Nation members and for Ute Indian Tribe members of the Uintah and Ouray Reservation and in Duchesne and Uintah Counties. Administrative costs for staff support are included in the Community Assistance Program.

The **Rural Development Fund Board** assists south-central Utah communities in the development of capital facilities and infrastructure to mitigate the impact of state and federal land exchanges associated with the creation of the Grand Staircase-Escalante National Monument. Administrative costs for staff support are included in the Community Assistance Program.

The **Rural Electronics Commerce Communications Systems Fund Board** assists rural communities in the preservation and promotion of communication systems such as broadcast television. Administrative costs for staff support are included in the Community Assistance Program.

Activities

The CDBG program, which began operation in Utah in 1982, continues to be one of the most widely used programs by the state's smaller communities to help them assist those most in need within their boundaries. The state, has received more than \$128,000,000 for this program from the Department of Housing and Urban Development, which does not include the money leveraged over that 22-year time span by the participating entities. Estimated local leverage is comparable to the federal contribution.

	1999	2000	2001	2002	2003
Dollars Granted	7.07 million	7.47 million	7.63 million	8.02 million	8.6 million
People Served	160,907	677,937	784,000	800,000	800,500
Jobs Created	109	89	95	137	158

3.4 Pioneer Communities

Recommendation The Analyst's recommends a budget of \$213,400.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	232,100	213,500	213,400	(100)
General Fund, One-time		200		(200)
Beginning Nonlapsing	17,900	36,800		(36,800)
Closing Nonlapsing	(36,800)			
Total	\$213,200	\$250,500	\$213,400	(\$37,100)
Expenditures				
Personal Services	68,300	69,600	69,600	
In-State Travel	2,100	2,000	2,000	
Out of State Travel	1,500	2,600	2,500	(100)
Current Expense	30,100	39,000	38,700	(300)
DP Current Expense	500	500	600	100
Other Charges/Pass Thru	110,700	136,800	100,000	(36,800)
Total	\$213,200	\$250,500	\$213,400	(\$37,100)
FTE/Other				
Total FTE	1	1	1	0

*Non-state funds as estimated by agency

Purpose

The Pioneer Communities program is devoted to providing hands-on assistance to local communities. The opportunities addressed by the program include:

- Enhancing the value of downtown real estate
- Improving downtown's overall appearance
- Promote downtown in an increasingly competitive environment
- Identify and capitalize on opportunities for business growth

Utah Main Street helps communities under 50,000 in population revitalize their historic business districts. Main Street Partner communities receive ongoing, long-term training, technical assistance, and funding to complete a comprehensive downtown revitalization work plan.

Currently, there are twelve Main Street Partners. Main Street provides general assistance (workshops, project planning, etc.) to other communities working to revitalize their downtowns. Grants are offered to owner of historic commercial buildings in downtowns around the state to encourage them to rehabilitate those properties and stimulate economic activity.

The program works with local organizations to stimulate economies through the expansion of existing business activity and the recruitment of businesses compatible with the existing mix. Seventy communities have received general services from the program.

3.5 Housing Development

Recommendation

The Analyst recommends a budget of \$11,635,700 with \$738,400 in General Fund.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	414,800	738,300	738,400	100
General Fund, One-time		500		(500)
Federal Funds	496,600	660,700	10,897,300	10,236,600
Dedicated Credits Revenue	718,300			
Transfers	25,000	85,500		(85,500)
Beginning Nonlapsing	90,300	39,900		(39,900)
Closing Nonlapsing	(39,900)			
Total	\$1,705,100	\$1,524,900	\$11,635,700	\$10,110,800
Expenditures				
Personal Services	382,400	394,500	584,400	189,900
In-State Travel	6,500	9,700	39,500	29,800
Out of State Travel	11,600	16,000	33,400	17,400
Current Expense	140,800	116,600	286,300	169,700
DP Current Expense	3,000	4,000	149,000	145,000
DP Capital Outlay			10,000	10,000
Other Charges/Pass Thru	1,160,800	984,100	10,533,100	9,549,000
Total	\$1,705,100	\$1,524,900	\$11,635,700	\$10,110,800
FTE/Other				
Total FTE	5	7	9	3

*Non-state funds as estimated by agency

Purpose

The Housing Development Program, under the umbrella title **Olene Walker Housing Loan Fund (OWHLF)**, includes resources from the state General Fund appropriation and the federal HOME Program award from The Department of Housing and Urban Development. The Fund is also supported by revenue generated from loan repayments, interest income and investment income. The purpose of the OWHLF is to provide funding for acquisition, rehabilitation, or new construction of high quality housing at lowest possible prices. These units are then used to ensure that all low-income residents of the state have access to affordable housing.

The OWHLF plays key role in the assessment of statewide housing needs, and participates in financing for the affordable housing projects throughout the state. Single and multi-family projects are eligible. The Olene Walker Housing Loan Fund Board provides oversight of the program. Groups served by the program include those with low-incomes, first time homebuyers, and residents with special needs like the elderly, the mentally and physically disabled, victims of domestic abuse, and Native Americans.

The Division of Community Development has applied with the U.S. Department of Housing and Urban Development to administer the Section 8 Project Based Housing Assistance Program, a HUD rental subsidy program. The program currently provides safe, decent and affordable housing to low and moderate income individuals. Annual reports will be made to HUD. HUD currently runs the program however they have decided to shift administration to other entities. The program is fully federal funds. The Analyst recommends a federal fund increase of \$2,500,000 in FY 2004 and an increase of \$10,000,000 in FY 2005. This would also authorize 3 FTE's to administer the program. Administrative costs come out of the federal funding which should continue indefinitely.

Activities

- ▶ In the first half of FY 2003 the fund participated in 246 rehabilitation projects.
- ▶ The loan fund has consistently funded projects across the entire state.

3.6 Community Services

Recommendation

The Analyst recommends a budget of \$3,764,300. Of this amount \$42,300 is from the General Fund

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	44,000	42,300	42,300	
Federal Funds	3,358,800	2,976,300	3,722,000	745,700
Total	\$3,402,800	\$3,018,600	\$3,764,300	\$745,700
Expenditures				
Personal Services	178,000	182,000	199,700	17,700
In-State Travel	2,800	2,000	2,000	
Out of State Travel	11,200	3,000	3,900	900
Current Expense	53,900	19,400	20,800	1,400
DP Current Expense	1,500	2,000	2,000	
Other Charges/Pass Thru	3,155,400	2,810,200	3,535,900	725,700
Total	\$3,402,800	\$3,018,600	\$3,764,300	\$745,700
FTE/Other				
Total FTE	2	3	3	0

*Non-state funds as estimated by agency

Purpose

The Community Services Block Grant (CSBG) program is a federal formula-based appropriation administered by the State Community Services Office for community action program (CAPs) across the state. The community action programs provide local leadership and support to combat the causes, as well as the effects of poverty.

There are nine community action programs serving all 29 counties in Utah. Community action programs implement the self-help philosophy through a process of innovative, practical and timely programs and services that emphasize self-sufficiency while addressing the immediate financial crisis needs of low-income people. Community action programs serve as a catalyst to coordinate efforts, to mobilize resources and to encourage other organizations to deliver needed services.

Activities

Ninety-five percent of the funding for this program is passed through to the community action programs, with 90 percent being used for program activity at the local level.

Programs are designed to meet the special needs within the local communities. Around the state, a variety of services are provided, such as regional food banks and food pantries, outreach services, the Home Energy Assistance Target Program (HEAT), emergency services, home buyer education, mortgage default counseling, shelter services, eviction prevention and emergency rental assistance, senior services, budget counseling, and more.

3.7 Commission on Volunteers

Recommendation The Analyst recommends a total budget of \$1,970,100 with \$93,600 coming from the General Fund.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	93,600	93,800	93,600	(200)
General Fund, One-time		100		(100)
Federal Funds	2,209,300	2,640,500	1,785,500	(855,000)
Dedicated Credits Revenue	65,800	91,300	91,000	(300)
Beginning Nonlapsing	105,700			
Total	\$2,474,400	\$2,825,700	\$1,970,100	(\$855,600)
Expenditures				
Personal Services	385,500	390,500	357,600	(32,900)
In-State Travel	17,200	12,000	8,000	(4,000)
Out of State Travel	8,200	4,000	2,000	(2,000)
Current Expense	62,200	28,000	25,000	(3,000)
DP Current Expense	2,600	2,500	2,500	
Other Charges/Pass Thru	1,998,700	2,388,700	1,575,000	(813,700)
Total	\$2,474,400	\$2,825,700	\$1,970,100	(\$855,600)
FTE/Other				
Total FTE	6	6	6	(0)

*Non-state funds as estimated by agency

Purpose The mission of the Utah Commission on Volunteers is to improve communities through service and volunteering in Utah. The mission is accomplished through three main efforts: administration of programs of the Corporation for National and Community Service (CNCS), including AmeriCorps and Learn & Serve; establishment and support of local Volunteer Centers; and the promotion and support of the Utah's Promise efforts.

Activities The number of collaborative partners the Commission works with continues to increase.

Currently, the Commission has established 20 Local Volunteer Centers serving all 29 counties.

3.8 Homeless Committee

Recommendation

The Analyst recommends a base budget of \$2,649,900. Recommended General Funds total \$1,659,900.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	1,659,900	1,659,900	1,659,900	
Federal Funds	554,900	547,100	540,000	(7,100)
GFR - Homeless Trust	150,000	250,000	450,000	200,000
Lapsing Balance	(3,300)			
Total	\$2,361,500	\$2,457,000	\$2,649,900	\$192,900
Expenditures				
Personal Services	49,200	60,700	60,600	(100)
In-State Travel	1,000	3,000	3,000	
Out of State Travel	500	2,700	2,700	
Current Expense	51,100	27,700	26,800	(900)
DP Current Expense	300	1,200	1,200	
Other Charges/Pass Thru	2,259,400	2,361,700	2,555,600	193,900
Total	\$2,361,500	\$2,457,000	\$2,649,900	\$192,900
FTE/Other				
Total FTE	1	1	1	0

*Non-state funds as estimated by agency

Purpose

The Homeless Committee Program channels state and federal funds to state and local homeless and housing service providers. Resources include funds from the Pamela Atkinson Homeless Trust Fund General Fund appropriation, the Critical Needs Housing General Fund appropriation, HUD's Emergency Shelter Program, and revenues generated by the Homeless Trust Fund Tax Check-off Campaign.

The State Homeless Coordinating Committee, appointed by the Governor, provides oversight of the program and approves allocation of funding. Likewise, the Committee ensures that services provided to the homeless are provided in a cost effective manner and works to facilitate a better understanding of the concept of homelessness. Programs funded emphasize emergency housing and self-sufficiency, including placement in employment or occupational training activities, and where needed, special services to meet the unique needs of the homeless with mental illness and those who are in families with children. Contracts are awarded to local providers based on need, diversity of geographic location, coordination with or enhancement of existing services, and use of volunteers. More than 80 agencies provide services to assist the impacted populations.

Activities

A variety of services were provided from the three funding sources, including meals, transitional housing, temporary shelter, emergency home repair, case management, homeless prevention, maintenance and operation at the service agency, essential services including job placement and training, education, grants to leverage other housing funds, disabled access design, home construction and daycare.

In FY 2003 the State Community Services Office implemented the Outcome Measurement Model which has currently been adopted by 51 agencies. For FY 2004 they hope to implement a Homeless Management Information System.

3.9 Emergency Food

Recommendation

The Analyst recommends a total budget of \$170,400.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	140,400	170,400	170,400	
Beginning Nonlapsing	9,000	15,900		(15,900)
Closing Nonlapsing	(15,900)			
Total	\$133,500	\$186,300	\$170,400	(\$15,900)
Expenditures				
Other Charges/Pass Thru	133,500	186,300	170,400	(15,900)
Total	\$133,500	\$186,300	\$170,400	(\$15,900)

*Non-state funds as estimated by agency

Purpose

Funding provided to the Emergency Food Network (EFN) is administered by the State Community Services Office for distribution to emergency food pantries statewide. The funds assist local food banks and other providers with the distribution of emergency and supplemental nutrition to households in poverty. Emergency food pantries utilize a variety of resources. These are mostly state and local funds leverages with in-kind resources that include food and volunteer support.

Activities

The success of the program will be measured by the level of coordination among the regional food banks and their ability to meet the growing demand of the customers they serve.

3.10 Special Housing

Recommendation

The Analyst recommends federal funds in the amount of \$385,000.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
Federal Funds	186,200	385,000	385,000	
Total	\$186,200	\$385,000	\$385,000	\$0
Expenditures				
Other Charges/Pass Thru	186,200	385,000	385,000	
Total	\$186,200	\$385,000	\$385,000	\$0

*Non-state funds as estimated by agency

Purpose

This program pays for utilities, building renovations and leased space for the homeless. It also provides housing for the chronically mentally ill, disabled homeless and AIDS victims. All resources are federal funds but only one program, Housing Opportunities for Persons with AIDS (HOPWA), is a formula grant. All other funding, including the Shelter Plus Care Program and Rural Development, are competitive grants.

3.11 LIHEAP/HEAT

Recommendation

The Analyst recommends a budget of \$13,962,000.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
Federal Funds	12,259,100	12,200,100	13,902,000	1,701,900
Dedicated Credits Revenue	13,300	60,000	60,000	
Total	\$12,272,400	\$12,260,100	\$13,962,000	\$1,701,900
Expenditures				
Personal Services	167,600	250,600	263,800	13,200
In-State Travel	1,700	4,000	5,000	1,000
Out of State Travel	3,800	7,000	8,000	1,000
Current Expense	104,000	97,900	105,200	7,300
DP Current Expense	44,400	49,500	47,000	(2,500)
Other Charges/Pass Thru	11,950,900	11,851,100	13,533,000	1,681,900
Total	\$12,272,400	\$12,260,100	\$13,962,000	\$1,701,900
FTE/Other				
Total FTE	3	4	5	0

*Non-state funds as estimated by agency

Purpose

The federal Low-Income Home Energy Assistance Program (LIHEAP), which also operates under the state title of Home Energy Assistance Target (HEAT) Program, is a 100 percent federally-funded block grant program used to provide utility assistance to low-income households during the winter months. This program is administered in partnership with local agencies such as the Associations of Government (AOGs) and non-profit agencies.

The HEAT program provides four main services:

1. It provides home heating assistance during the winter to low-income, elderly, and disabled households.
2. It provides home weatherization to low-income, elderly, and disabled households.
3. It provides utility crisis intervention assistance to low-income, elderly and disabled households.
4. It administers and coordinates the utility moratorium program.

Benefit funds that are unused at the end of the heat season (typically, November through March), can be sub-awarded for home weatherization activity (between 15-25 percent of the total original award).

Activities

Success of the program is measured by serving as many clients as possible given federal funding availability from year to year. HEAT served 32,764 low-income families in FY 2003 and expects to serve 33,000 in FY 2004.

3.12 Weatherization

Recommendation

The Analyst recommends a budget of \$6,077,300.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	16,000	16,000	16,000	
Federal Funds	2,043,400	3,959,300	5,511,300	1,552,000
Dedicated Credits Revenue	826,600	748,000	550,000	(198,000)
Transfers	2,652,900	409,000		(409,000)
Beginning Nonlapsing	108,200	103,000		(103,000)
Closing Nonlapsing	(103,000)			
Total	\$5,544,100	\$5,235,300	\$6,077,300	\$842,000
Expenditures				
Personal Services	182,900	210,900	213,800	2,900
In-State Travel	4,800	6,300	7,000	700
Out of State Travel	4,500	3,900	3,900	
Current Expense	51,200	55,500	50,300	(5,200)
DP Current Expense	1,400	1,800	1,800	
Other Charges/Pass Thru	5,299,300	4,956,900	5,800,500	843,600
Total	\$5,544,100	\$5,235,300	\$6,077,300	\$842,000
FTE/Other				
Total FTE	3	3	3	0

*Non-state funds as estimated by agency

Purpose

This program helps reduce the energy consumption and utility bills for low-income households. Priority is given to the elderly, disabled, families with pre-school age children, those with very high heating bills, and other at-risk households. Utah residents who are below 125 percent of the federal poverty guidelines are eligible for a one-time non-cash grant to make energy efficient improvements to their homes. In addition to energy efficiency, the program seeks to increase health and safety through heating system improvements and to increase the overall comfort of the occupants. This is important since program participants reside in the most neglected, oldest, least energy efficient, and most drafty housing stock in the state. Another goal of the program is to help preserve existing affordable housing and prevent homelessness.

Activities

The Division administers the program through local government and non-profit agencies. Primary core funding is made available through the U.S. Department of Energy (DOE). Local agencies conduct a computerized energy audit on each home to identify the most cost effective improvements to make. They then implement a wide variety of improvements including, insulation air leakage testing and sealing, comprehensive heating system evaluations and tune-ups, client education, and electrical base load reduction measures. As a result of Weatherization, participating households realize an average annual savings of 35 percent. The Utah Weatherization Program has been very successful in leveraging its appropriation of State funding to gain large amounts of federal, private and utility funding. Utah Power, Questar Gas and the Utah Public Service Commission have responded positively, becoming contributing financial partners in the funding of the Weatherization Program. Much of the funding contributed annually by these utility companies is a result of and dependent upon State matching funds for Weatherization.

3.13 Martin Luther King Jr. Human Rights Commission

Recommendation The Analyst recommends a budget of \$69,600.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	37,800	37,800	37,600	(200)
Dedicated Credits Revenue	22,000	32,000	32,000	
Beginning Nonlapsing	5,900			
Total	\$65,700	\$69,800	\$69,600	(\$200)
Expenditures				
Personal Services	50,500	43,600	54,000	10,400
In-State Travel	400	500	500	
Current Expense	32,900	25,200	14,600	(10,600)
DP Current Expense	400	500	500	
Other Charges/Pass Thru	(18,500)			
Total	\$65,700	\$69,800	\$69,600	(\$200)
FTE/Other				
Total FTE	0	1	1	0

*Non-state funds as estimated by agency

Purpose

The Martin Luther King, Jr. Human Rights Commission is a group of citizens appointed by the Governor to promote Martin Luther King, Jr. Day, to encourage appropriate ceremonies and activities, to provide advice and assistance to governments and private organizations. The Commission's function is to conduct workshops and training sessions on human rights, to partner with Public Education agencies and to promote training in the principles of non-violence.

3.14 Asian Affairs

Recommendation

The Analyst recommends a budget of \$128,500.

	2003	2004	2005	Est/Analyst
	Actual	Estimated*	Analyst	Difference
Financing				
General Fund	126,500	127,300	127,500	200
General Fund, One-time		200		(200)
Dedicated Credits Revenue		1,000	1,000	
Beginning Nonlapsing		37,100		(37,100)
Closing Nonlapsing	(37,100)			
Total	\$89,400	\$165,600	\$128,500	(\$37,100)
Expenditures				
Personal Services	85,800	120,900	120,600	(300)
In-State Travel	200	500	500	
Out of State Travel	1,100	1,300	1,300	
Current Expense	(3,600)	37,700	4,900	(32,800)
DP Current Expense	2,000	1,200	1,200	
Other Charges/Pass Thru	3,900	4,000		(4,000)
Total	\$89,400	\$165,600	\$128,500	(\$37,100)
FTE/Other				
Total FTE	2	2	2	0

*Non-state funds as estimated by agency

Purpose

The Office of Asian Affairs advises the Governor on issues and concerns that impact the Asian Community. The office, in conjunction with the Asian American Advisory Council, assesses and monitors the responsiveness of State government to the needs of Utah's Asian citizens. They also inform Asian's about state resources and opportunities. The Office of Asian Affairs coordinates with the other state Ethnic Offices on some activities.

3.15 Black Affairs

Recommendation

The Analyst recommends a budget of \$128,600.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	126,500	128,300	128,600	300
General Fund, One-time		300		(300)
Beginning Nonlapsing		20,900		(20,900)
Closing Nonlapsing	(20,900)			
Total	\$105,600	\$149,500	\$128,600	(\$20,900)
Expenditures				
Personal Services	95,200	105,400	105,300	(100)
In-State Travel	400	500	500	
Out of State Travel	1,000	1,300	1,300	
Current Expense	3,600	19,800	19,000	(800)
DP Current Expense	2,200	2,500	2,500	
Other Charges/Pass Thru	3,200	20,000		(20,000)
Total	\$105,600	\$149,500	\$128,600	(\$20,900)
FTE/Other				
Total FTE	2	2	2	0

*Non-state funds as estimated by agency

Purpose

The Office of Black Affairs is a liaison and issue coordinator for the Governor. The Office makes recommendations on broad policy and program issues rather than solving individual problems.

3.16 Hispanic Affairs

Recommendation

The Analyst recommends a budget of \$206,900.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	129,500	161,500	161,900	400
General Fund, One-time		400		(400)
Dedicated Credits Revenue		45,000	45,000	
Beginning Nonlapsing		3,200		(3,200)
Closing Nonlapsing	(3,200)			
Total	\$126,300	\$210,100	\$206,900	(\$3,200)
Expenditures				
Personal Services	103,800	143,500	153,500	10,000
In-State Travel	1,100	1,000	1,000	
Out of State Travel	600	1,300	1,300	
Current Expense	9,400	61,800	48,600	(13,200)
DP Current Expense	2,400	2,500	2,500	
Other Charges/Pass Thru	9,000			
Total	\$126,300	\$210,100	\$206,900	(\$3,200)
FTE/Other				
Total FTE	2	3	3	0

*Non-state funds as estimated by agency

Purpose

The Office of Hispanic Affairs is to advise the Governor on issues, which impact the Hispanic community. To accomplish this task, the office in conjunction with the Hispanic Advisory Council, assesses the responsiveness of State government to the needs of Utah's Hispanic citizens.

3.17 Pacific Islander Affairs

Recommendation The Analyst recommends a budget of \$131,600.

	2003	2004	2005	Est/Analyst
Financing	Actual	Estimated*	Analyst	Difference
General Fund	125,000	126,400	126,600	200
General Fund, One-time		200		(200)
Dedicated Credits Revenue	44,700	35,000	5,000	(30,000)
Total	\$169,700	\$161,600	\$131,600	(\$30,000)
Expenditures				
Personal Services	100,700	127,700	112,600	(15,100)
In-State Travel	1,700	2,000	1,000	(1,000)
Out of State Travel	7,500	8,000	2,000	(6,000)
Current Expense	30,700	21,900	14,000	(7,900)
DP Current Expense	1,900	2,000	2,000	
Other Charges/Pass Thru	27,200			
Total	\$169,700	\$161,600	\$131,600	(\$30,000)
FTE/Other				
Total FTE	2	2	2	0

*Non-state funds as estimated by agency

Purpose

The State Office of Pacific Islander Affairs Office was initially created by executive order signed by Governor Leavitt on August 20, 1996 as the State Office of Polynesian Affairs. The name change was by a superseding executive order on December 16, 1999 to reflect all the constituents that the Office serves, to include also Melanesians and Micronesians.

4.0 Additional Information**4.1 Funding History**

	2001	2002	2003	2004	2005
Financing	Actual	Actual	Actual	Estimated*	Analyst
General Fund	3,734,300	4,348,400	4,205,200	4,052,100	4,052,100
General Fund, One-time		1,000,000		2,004,100	
Federal Funds	30,758,600	27,492,400	27,259,900	34,836,500	44,813,400
Dedicated Credits Revenue	658,900	521,500	1,690,700	1,012,300	784,000
GFR - Constitutional Defense		100,000			
GFR - Homeless Trust	150,000	150,000	150,000	250,000	450,000
Permanent Community Impact	508,700	632,000	2,775,100	770,400	789,500
Transfers	2,069,100	1,897,000	2,677,900	494,500	
Beginning Nonlapsing	309,300	532,400	467,400	673,000	
Closing Nonlapsing	(532,400)	(467,400)	(673,000)		
Lapsing Balance	(38,400)	(47,800)	(67,300)		
Total	\$37,618,100	\$36,158,500	\$38,485,900	\$44,092,900	\$50,889,000
Programs					
Weatherization Assistance	3,772,200	3,986,900	5,544,100	5,235,300	6,077,300
Community Development Administr	632,600	962,000	434,300	866,300	460,000
Museum Services	216,900	1,289,500	474,900	299,900	291,500
Community Assistance	8,198,000	7,908,900	8,726,800	14,026,700	8,644,200
Pioneer Communities	316,500	232,900	213,200	250,500	213,400
Housing Development	870,300	654,500	1,705,100	1,524,900	11,635,700
Community Services	3,017,700	3,252,900	3,402,800	3,018,600	3,764,300
Homeless Committee	2,266,000	2,428,800	2,361,500	2,457,000	2,649,900
Commission on Volunteers	1,991,900	2,909,900	2,474,400	2,825,700	1,970,100
Martin Luther King Commission	66,400	79,400	65,700	69,800	69,600
HEAT	15,596,700	11,986,000	12,272,400	12,260,100	13,962,000
Asian Affairs			89,400	165,600	128,500
Black Affairs			105,600	149,500	128,600
Hispanic Affairs			126,300	210,100	206,900
Pacific Islander Affairs			169,700	161,600	131,600
Emergency Food	138,300	179,600	133,500	186,300	170,400
Special Housing	534,600	287,200	186,200	385,000	385,000
Total	\$37,618,100	\$36,158,500	\$38,485,900	\$44,092,900	\$50,889,000
Expenditures					
Personal Services	2,270,800	2,528,000	2,951,900	3,249,500	3,518,800
In-State Travel	90,900	82,700	80,200	89,100	115,600
Out of State Travel	71,700	86,100	72,100	83,900	89,600
Current Expense	622,900	687,300	761,700	742,000	788,000
DP Current Expense	172,800	73,400	102,500	112,300	254,800
DP Capital Outlay		1,800			10,000
Other Charges/Pass Thru	34,373,400	32,699,200	34,481,700	39,816,100	46,112,200
Operating Transfers	15,600		35,800		
Total	\$37,618,100	\$36,158,500	\$38,485,900	\$44,092,900	\$50,889,000
FTE/Other					
Total FTE	40	43	50	54	57

*Non-state funds as estimated by agency.

4.2 Federal Funds

Program		FY 2003 Actual	FY 2004 Estimated	FY 2005 Analyst
Community Development Block Grant	Federal	6,151,600	11,407,500	8,070,300
	Required State Match	165,900	164,200	165,000
Special Purpose Grants	Federal		60,000	
	Required State Match			
HOME	Federal	2,603,600	3,392,100	4,154,000
	Required State Match	520,700	678,400	830,800
Shelter and Care	Federal	150,800	140,000	140,000
	Required State Match			
Housing Opportunities for Persons with Aids	Federal	35,400	195,000	195,000
	Required State Match			
Rural Development	Federal		138,000	50,000
	Required State Match		45,500	16,500
Low Income Home Energy Assistance	Federal	12,259,100	12,200,100	13,902,000
	Required State Match			
Weatherization Assistance	Federal	2,043,400	3,959,300	5,511,300
	Required State Match	16,000	16,000	16,000
Community Food and Nutrition Program	Federal	3,358,900	2,976,300	3,722,000
	Required State Match			
Americorp	Federal	1,653,900	2,365,500	1,695,500
	Required State Match	93,600	93,900	93,900
CNS Professional Development and Training	Federal	104,800	135,000	90,000
	Required State Match			
CNS Learn and Serve	Federal	152,700		
	Required State Match			
Americorp Disabilities Program	Federal	30,000	20,000	
	Required State Match			
Promise Fellow	Federal	229,100	70,000	
	Required State Match			
Education Grant	Federal	38,700	50,000	
	Required State Match			
Emergency Shelter Grant	Federal	554,900	547,100	540,000
	Required State Match			
	Total	\$30,163,100	\$38,653,900	\$39,192,300